[Event Title]

[Event Date]

[Event Location]

Thank you for attending the **[event]** at the University of Reading on **[date]**. We would be grateful if you could complete the following feedback form about your visit, to help us enhance the programme for future events.

|  |
| --- |
| **Questions** |
| Overall Experience | Not Satisfied | Somewhat Satisfied | Satisfied | Very Satisfied |
| Facilities or Venue | Not Satisfied | Somewhat Satisfied | Satisfied | Very Satisfied |
| Cleanliness | Not Satisfied | Somewhat Satisfied | Satisfied | Very Satisfied |
| Price | Not Satisfied | Somewhat Satisfied | Satisfied | Very Satisfied |
| Sound Quality | Not Satisfied | Somewhat Satisfied | Satisfied | Very Satisfied |
| Food Quality | Not Satisfied | Somewhat Satisfied | Satisfied | Very Satisfied |
| Presenter Quality | Not Satisfied | Somewhat Satisfied | Satisfied | Very Satisfied |
| Entertainment | Not Satisfied | Somewhat Satisfied | Satisfied | Very Satisfied |
| Why did you decide to attend this event? |  |
| What did you like most about the event? |  |
| What improvements could be made? |  |
| Any other Comments?  |  |

Once completed, please return to **[email address].**