# University Collaborative Awards for Teaching and Learning

# Application Form 2023-2024

## Reference Number (for CQSD use only):

Please refer to the [scheme criteria and guidance](https://www.reading.ac.uk/cqsd/awards-recognition/university-collaborative-awards-for-tl) and to the [Collaborative Awards for T&L - Further Guidance for applicants](https://livereadingac-my.sharepoint.com/:b:/g/personal/hg909487_reading_ac_uk/ERkA05jHTilBvXEGkLDtEjIBpZJGIvzZjaRkCnvMzyqB7Q?e=Vl0eaM) when completing your application and ensure that you complete all sections of the form.

**Please save as a PDF file** and submit your application to Martin Wise: [m.wise@reading.ac.uk](mailto:m.wise@reading.ac.uk)

**Nominator’s details**

|  |  |
| --- | --- |
| Name: |  |
| Role: |  |
| School / Service: |  |
| Department / Unit: |  |
| Email: |  |

**Team Leader’s details** (This may be the same person as the Nominator)

|  |  |
| --- | --- |
| Name: |  |
| Role: |  |
| School / Service: |  |
| Department / Unit: |  |
| Email: |  |

**School Director of Teaching and Learning/Head of Service of Team Leader**

|  |  |
| --- | --- |
| Name: |  |
| I confirm that I am supportive of this application | (Insert signature here) |

**Team Name / Project Title**

|  |
| --- |
|  |

**Core Team Members**

(Include all core members of the team applying for the award, including the team leader and any student members. Indicate the percentage of the award that each team member should receive. This should total (and must not exceed) 100%.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Employee Number** | **School/Function** | **Role in Team** | **% of Award per team member** |
|  |  |  |  |  |

**Previous Funding**

|  |  |
| --- | --- |
| Has anyone in your team previously been awarded in these or any other Teaching & Learning award schemes at the University? | Yes / No |
| If yes, please give details of date and type of award: | |

**Case for Award (1000 words maximum)**

|  |
| --- |
| Please outline your case for an award, referring to the scheme criteria as appropriate. |
| Word count: |